

PROFESSIONAL ADVISORY COMMITTEE

TERMS OF REFERENCE

Mandate

To provide advice and make recommendations to the Board of Directors of Reach Child and Youth Development Society (Reach Society) to support the organization's strategic directions including its long and short term outcomes.

Scope

The Reach Society Governance Advisory Committee ("Advisory Committee") is responsible for advising on all matters related to improving the quality of life of children and youth with special needs as well as providing input to improve the Society's day to day operations.

The Reach Society Governance Advisory Committee is not a legal entity, and will not have legal or contractual responsibility related to the activities of Reach Society.

Membership

The Reach Society Board of Directors will appoint the members of the Advisory Committee to represent key stakeholders. These appointments will be based on the consideration of areas where additional expertise/ knowledge would be considered beneficial.

Consideration to be given to professionals from:

- Business
- Politics
- Child Development
- Mental Health
- Legal
- Education
- Research

Chairs

The Committee shall be chaired by the President of Reach Society or designate.

Responsibilities

Specific responsibilities of the Advisory Committee include but are not limited to:

- Becoming familiar with the mission, values, directions and activities of Reach Society
- Sharing research and providing advice on best practices within the child development field.
- Providing advice on the development of Reach Society's Strategic Directions.
- Making recommendations or providing technical information and advice to assist Reach Society's operations
- Reviewing and making recommendations on Reach Society reports.
- Advising on written agreements associated with the Reach Society.
- Attending Reach Society's Annual General Meeting

- Promoting Reach Society and its directions within the wider community

Recommendations and Decision-making

Recommendations to the Reach Society President will be made on both an individual member basis and by consensus when committee decision making is required.

Meetings

Meetings will be held as required, with most responsibilities being undertaken on an individual basis. Meetings will take place in person or via telephone conferencing.

Quorum

Quorum for meetings will be attendance by a simple majority of Advisory Committee members.

Duration

The Advisory Committee will remain in place for until such time as the Reach Society Board of Directors authorizes an alternative advisory structure.

Appointments

Appointments to the Reach Society Advisory Committee will be for a 2 year term with an opportunity for renewal based on mutual consent of Reach Society Board of Directors and Reach Society Advisory Committee Members.

CURRENT MEMBERS: Rob VanSpronsen, Leslie Senft, Dawn Beazley, Lisa Woudzia

Revisions to the Terms of Reference

The Terms of Reference may be revised by the Reach Society as needed and upon the recommendation of the Advisory Committee.